

STATE CHILD ABUSE AND NEGLECT CENTRAL REGISTRY INFORMATION

State	Contact Information	Procedures/ Forms
Alabama	CAN Registry Office of Child Protective Services Department of Human Resources 50 Ripley Street Montgomery, AL 36130-4000 Phone: (334) 242-9500 Contact: Sue Ash, Supervisor	Central registry forms and instructions are available by calling (334) 242-9500. Forms must be signed and signature must be witnessed. Electronic transmission not available. Must mail forms to address listed. For any concerns or questions about obtaining central registry information, please email: fsd@dhc.alabama.gov
Alaska	Call this number to request a check on for the county that the person lived in: (907) 269- 4000 or (888) 662-1650	For any concerns and questions about obtaining central registry information, please email: OCS@alaska.gov
Arizona	Department of Economic Security Central Registry P.O. Box 44240 Phoenix, AZ 85064-4240 Contact: Sandy Schultz Phone: (602) 364-2732 Fax: (602) 530-1833	To receive form for Arizona Central Registry Information, please visit website: www.azdes.gov - Locate Protect Our Children/ Child Protective Services - Locate Menu Option: Select Request for CPS Information - Click on CPS Information (Form # PS- 072-2 (3-06))
Arkansas	Phone: (501) 682-0405 (Central Registry) Fax: (501) 682-0407 Attn: V. Williams	To obtain form for the Central Registry, please visit website: www.dfps.state.tx.us/Documents/Child_Care/pdf/Arkansas.doc Please send the notarized request to the address provided on the request.
California	California Department of Justice Bureau of Criminal Information and Analysis Child Protection Program P.O. Box 903387 Sacramento, CA 94203-3870 Phone: (916) 227-3285	Please refer to: www.ag.ca.gov - Locate Criminal Justice header - Select Child Protection Program
Colorado	BIU, CDHS 3550 West Oxford Denver, CO 80236 Contacts: Helen Artz (303) 866-7183 Jan Diaz (303) 866-7230 Valerie Fresquez (303) 866-7925 (Mon./ Tue. ONLY) Rose Estrada, Manager , (303) 866-7187	To obtain form for the Central Registry, please visit website: http://www.cdhs.state.co.us/ea/PDFs/Individual.pdf All information is required, including the signature of the person, notary, and authorization to release. This form must be accompanied by a check or money order for \$ 10.00 made payable to CDHS, BIU.
Connecticut	DCF Hotline Fifth Floor 505 Hudson Street Hartford, CT 06106 Phone: (800) 624-5518 TDD Phone: (800) 550-6542 Fax: (800) 560-7072	Requires an authorization of release signed and dated by the individual.

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Delaware	Department of Services for Children, Youth and their Families 1825 Falkland Road Wilmington, DE 19805 Phone: (302) 862-5800 Fax: (302) 633-5191 (Do not fax on Wednesday) Contact: Beth Kramer	To obtain form for the Central Registry, please visit website: http://kids.delaware.gov - Locate Services - Locate Childcare Licensing - Locate Registry Checks
District of Columbia	Child and Family Services Agency ATTN: Child Protection Register- Intake and Investigations 400 Sixth Street SW Washington, DC 2002 Phone: (202) 442-6100	For additional information, please visit website: http://cfsa.dc.gov/cfsa Please contact number listed to obtain the District of Columbia Central Registry form. After receiving and completing form, please send notarized form back to the address listed.
Florida	Department of Children and families 1317 Winewood Blvd. Bldg. 6; Room 413 Tallahassee, FL 32399-0700 Toll- Free: (800) 96-ABUSE (800-962-2873) Fax: (850) 488-1319	The Central Registry is not used for employment searches. Please contact the number listed for assistance.
Georgia	Fax Request on Letterhead to Marsha Joyce Fax: (404) 657-3415	Request must include DOB, SS# and last known address in Georgia
Guam	Bureau of Social Services ATTN: Lydia Tenorio Human Services Administrator P.O. Box 2816 Hagatha, GU 96932 Phone: (671) 475-2640 Fax: (671) 477-0500	Request must include the reason the information is being requested. Guam cannot search by perpetrator name, only by victim name.
Hawaii	Statewide Section Administrator 420 Waiakamilo Rd # 300A Honolulu, HI 96813 Hawaii Local (Toll): (808) 832-5300	To obtain form for the Central Registry, please visit website: http://hawaii.gov/dhs/protection/social_services/child_welfare - Locate Requesting a Child Abuse and Neglect - Locate Instructions - Locate Forms
Idaho	Idaho Department of Health and Welfare Children and Family Services 450 W. State Street, 5 th Floor P.O. Box 83750 Boise, ID 83720-0036 Phone: (208) 6870	To obtain form for the Central Registry, please visit website: www.healthandwelfare.idaho.gov Please follow all instructions that are posted on the website and the instructions that are on the page. Any other questions, please contact numbers listed. * please note that the criminal/ child abuse and neglect forms are on the same page *
Illinois	IL Dept. of Children and Family Services 406 East Monroe Station # 30 Springfield, IL 62701	To obtain form for the Central Registry, please send written request on letterhead by fax to: (217) 785-6580. (Attn: Linda Smith) Include the applicant's DOB, name, and any info on where they lived in Illinois's if available (address, county, city)

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Indiana	Indiana Government Center South 402 W. Washington Street, W364 MS08 Indianapolis, IN 46204-2773 Toll- Free: (800) 800-5556 Fax: (317) 234-4633 Contact: (317) 234-5000	The Central Registry does not conduct searches for school employees. Email any questions to: background.checkunit@dcs,ingov
Iowa	Central Abuse Registry Iowa Department of Human Services 1305 East Walnut Street Des Moines, IA 50319 Fax: (515) 242-6884	To obtain form for the Central Registry, please visit website: www.dhs.iowa.gov - Locate forms under “Frequently Visited Links” - Locate Background Checks
Kansas	SRS/ Children and Family Services 915 SW Harrison Street, 5 th Floor Suite Topeka, KS 66613 Contact: Janna Gunkle Email: jsc@srs.ks.gov Phone: (785) 296-5636 Fax: (785) 296-0470	To obtain form the Central Registry, please visit website: www.srskansas.org - Locate Services - Locate Children and Select Child Protective Services - Locate Child Abuse and Neglect Central Registry - Select “ Registry Release Form” There is a \$10.00 fee for each request. Please mail to: ATTN: SRS CA/N P.O. Box 2637 Topeka, KS 66601
Kentucky	Department for Community Based Services Records Management Section Phone: (502) 564-3834	To obtain form for the Central Registry, please visit website: http://kentucky.gov Under search, please type in “ Form 23- DPP-157 Select “ Family Preparation” Select 3A.2.1: Child Abuse/ Neglect Central Registry and Fingerprints” under procedure (a) DPP-157: Child Abuse and Neglect Check”
Louisiana	Please contact: Parish Office (DSS) East Baton Rouge, Human Resources Phone: (225) 925-6500 160 South Ardenwood Drive Baton Rouge, LA 20806	To obtain information about the Central Registry, please fax the request on company letterhead including the reason for request, the individual names, and time table of when need information returned to: Fax: (225) 925-9801 ATTN: CTI Investigation
Maine	Department of Health and Human Services Office of Child and Family Services Child Protective Intake Unit 11 State House Station 221 State Street Augusta, ME 04333 Phone: (800) 452-1999 Fax: (207) 287-5065	To obtain information about the Central Registry and Central registry form, please contact the toll- free number listed. After receiving form, you may return form by mail or fax. Must include person’s name, aliases, date of birth (also include any information on resident’s addresses within Maine and timeframe for residence in the state. Responses will provide only summary information concerning any maltreatment findings.
Maryland	Department of Human Resources, In-home Services Social Services Administration 311 W. Saratoga Street, Room 553 Baltimore, MD 21201	To obtain form for the Central Registry, please visit website: http://www.dhr.state.md.us/cps/bgsearch.htm
Massachusetts	Massachusetts Dep’t. of Social Services 24 Farnsworth Street Boston, MA 02210 Phone: (800) 792-5200 Fax: (617) 439-2079	To obtain any information about the Central Registry, please contact the number listed.

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Michigan	Children's Protective and Prevention Unit Department of Human Services Attn: Yuronda Glasscoe 235 S. Grande Avenue, Suite 510 P.O. Box 30037 Lansing, MI 48909 Phone: (517) 335-3704 Toll- Free: (866) 685-0006 Fax: (517) 241-7047	To obtain form for the Central Registry, please visit website: www.michigan.gov/dhs - Locate Individual and Family Services - Locate Protective Services - Locate Central (Perpetrator) Registry
Minnesota	MN DHS Licensing Division Phone: (651) 296-3971 (651) 296-2217 Dennis Curran , ABS Unit DSH- Division of Licensing Phone: (651) 284-0269 Email: dennis.curran@state.mn.us	Authorization for release of information is required. Call (651) 296-3971 to obtain a copy. The authorization must be signed and dated by the subject, and must include the following: - Purpose of the release (employment, foster care, and adoption), - Full name, clearly printed, - DOB, - Current address, - Previous residence in Minnesota, including county and city, SSN (license number); and - Agency to whom information will be released.
Mississippi	Please contact: Toll- free: (800) 222-8000 Local (toll): (601) 359-4991	To obtain any information for the Central Registry, please visit: www.mdhs.state.ms.us/fcs_prot.html - Locate Child Abuse Central Registry
Missouri	Please contact: Toll- free: (800) 392-3738 Local (toll): (573) 751-3448	To obtain form for the Central Registry, please visit: www.dfps.state.tx.us/Documents/Child_Care/pdf/Missouri.p df To obtain any other information about the Central Registry, please contact numbers listed.
Montana	Montana Child and Family Services Division Centralized Intake Unit P.O. Box 8005 Helena, MT 5904 Phone: Toll- free: (866) 820-5437 Fax: (406) 444-4156	To obtain any information about the Central Registry, please contact the number listed.
Nebraska	Nebraska Health and Human Services Box 95044 Lincoln, NE 68503-5044 Phone: (402) 471-9322 Toll- free: (800) 652-1999 Contact: Suzann Johnson	If you have any questions or concerns about the Central Registry, please contact the number listed.
Nevada	Nevada Central Registry Nevada Division of Child & Family Services 711 E. Fifth Street Carson City, NV 89701-5092 Toll- Free: (800) 992-5757 Local (toll): (775) 684-4400 Fax: (775) 684-4456 Contact: Sue Lamon Phone: (775) 684-4415	To obtain form for the Central Registry, please visit: http://www.dcfs.state.nv.us/DCFS_ChildProtectiveSvcs- CentralRegistry.htm A signed release is required. Must include name, aliases, date of birth and SSN.
New Hampshire	NHDCYF Central Registry 129 Pleasant Street Concord, NH 03301 Local (toll): (603) 271-4371 Fax: (603) 271-4729	Please contact number listed to request Central Registry form # 2202, Central Registry Name Search Authorization.
New Jersey	Department of Children and Families,	Please contact Richard Ferrell , Supervisor , CARI Unit at

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	Office of Licensing Attn: Richard Farrell Supervisor, CARI P.O. Box 707 Trenton, NJ 08625-0707 Phone: (609) 826-3906	the number listed or Gary Sefchik , Chief, at (609) 777-5958 You may also email any questions or concerns to: askDCF@dcf.state.nj.us
New Mexico	Toll- Free: (800) 797-3260 Local (toll): (505) 841-6100	To obtain any information about the Central Registry, please contact the number listed.
New York	State Central Register P.O. Box 4480 Albany, NY 12204 TDD: (800) 369-2437 Toll- Free: (800) 342-3720 Local (toll): (518) 474-8740	To obtain the Central Registry form, please visit website: www.ocfs.state.ny.us/main/CPS Please select Child Protective Services/ State Central Register Forms
North Carolina	Family Support and Child Welfare Policy Team 325 N. Salisbury Street 2408 Mail Service Center Raleigh, NC 27699-2408 Contact: Terri Reichert , Policy Consultant Phone: (919) 733-4622	To obtain any information about the Central Registry, please contact the number listed.
North Dakota	North Dakota Department of Human Services Children and Family Services Division 600 East Boulevard Ave. Bismarck, ND 58505 Phone: (800) 245-3736 Fax: (701) 328-3480	To obtain any information about the Central Registry, please contact the number listed.
Ohio	Children's Protective Services Section Ohio Department of Job and Family Services 65 East State Street, 5 th Floor Columbus, OH 43215-4213 Phone: (614) 466-9274 Fax: (614) 466-0164	To obtain any information about the Central Registry, please contact the number listed.
Oklahoma	Oklahoma Department of Human Services Children and Family Services Division P.O. Box 25352 Oklahoma City, OK 73125	Call the Child Abuse Hotline at (800) 552-3511 and tell them what city or cities the individual lived - they will give you the county and phone number for the place you'll have to call to get the fax number to send a letter requesting the information..
Oregon	Phone: (503) 945-5683 Fax: (503) 378-3800	To obtain any information about the Central Registry; please contact the number listed.
Pennsylvania	Child Line/ Department of Public Welfare Phone: (717) 783-6211	To obtain the Central Registry form, please visit website: http://www.dpw.state.pa.us/ -Publications/Forms/Reports -Forms/Applications -Child Abuse History Clearance Form Instructions are on form
Puerto Rico	Toll- free: (800) 981-8333 Local (toll): (787) 743-1333 Fax: (787) 625-4191	Contact for more information on fax or Letterhead with the specific reason for the request information; ATTN: Central Registry. Spanish information can be found on website: www.goberino.pr
Rhode Island	Rhode Island State Central Registry and Child	Contact number listed for more information.

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	Abuse Hotline Phone: (401) 528-3502	
South Carolina	South Carolina Dep't. of Social Services P.O. Box 1520 Columbia, South Carolina 29202-1520 Phone: (803) 898-7318	www.state.sc.us/dss -Forms and Brochures -By Number -Form #3072
South Dakota	Central Registry Check Child Protective Services 700 Governors Drive Pierre, South Dakota 57501 Phone: (605) 773-3227 Fax: (605) 773-6834	To obtain information about the Central Registry, please visit website: http://dss.sd.gov - Locate forms and publications Please contact the number listed to found out which form should be used for your Central Registry: CPS- 549 or CPS- 593. You can email questions to: CPS@state.sd.us
Tennessee	Contact: Jerry Cunningham Phone: (615) 532-9700 Fax: (615) 532-6495 Toll free: (877) 237-0004	Please contact the number listed to obtain all appropriate forms for the Central Registry.
Texas	Texas Department of Family and Protective Services Mail Code 149030 Austin, Texas 78714-9030 Contact: Cindy Lawrence Phone: (512) 929-6793	To obtain information for the Central registry, you may visit website: http://www.dfps.state.tx.us Please contact the number listed to obtain all appropriate forms for the Central Registry.
Utah	Please contact: Andrea Hess Phone:(801) 538-4620 Fax: (801) 538-3993 Email: ahess@utah.gov Contact: Niki Wolfe (801)538-4439 Contact: Duane Betourney (801) 538-4031	To obtain the information, please visit website: www.dcfhs.utah.gov - Select " Reports, Plans, and Forms" - Scroll down to the form named " Informed Consent of Liability" http://www.hsdcfhs.utah.gov/PDF/Informed%20Consent.PDF
Vermont	Child Abuse Registry Unit Department of Children and Families Family Services Division 103 South Main Street Waterbury, Vermont 05671-2401 Phone: (802) 241-2131 General: (800) 649-5285	To obtain the Central Registry form; please visit website: http://www.dcf.state.vt.us/child_abuse_registry_employers#How
Virginia	Virginia Department of Social Services Child Abuse Central Registry Unit 7 N. Eighth Street Richmond, Virginia 23219 Contact: Betty Whittaker Phone: (804) 726-7567	To obtain the Central Registry form, please visit website: www.dss.virginia.gov - Locate on the left side of the screen locate "Forms and Applications" - Locate Children to Child Protective Services - Click on "Central Registry Release of Information"
Virgin Islands	Please contact: (340) 773-2323 ext. 2059	Please fax request on department letter head to: (340) 773-6121 or contact number listed for additional information.
Washington	NCIC Access Unit	To obtain the Central Registry form, please visit:

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	P.O. Box 4369 Seattle, Washington 98194 Phone: (800) 562-5624 Fax: (206) 341- 7930	http://www.dshs.wa.gov/ca/safety/abuseStates.asp?2 You can also obtain the Central Registry information and Form by visiting: www.dshs.wa.gov - Locate Children's Services - Locate on the "Request Child Abuse and Neglect Information"
West Virginia	Please contact: (800) 352-6513	To obtain the Central Registry form, please visit website: http://www.wvdhhr.org/bcf/provider_resources/
Wisconsin	Division of Children and Family Services Bureau of Programs and Policies DCFS/ DHFS 1 Wilson Street P.O. Box 8916 Madison, Wisconsin 53708-8916 Contact: Julie Bachir Phone: (888) 787-0376 Fax: (608) 266-0260 bachijs@dhfs.state.wi.us	To obtain information about the Central Registry, please contact the Division of Children and Family Services.
Wyoming	Protective Services 2300 Capitol Avenue Room 348 Cheyenne, Wyoming 82002 Contact: Kathy Garcia Phone: (307) 777-5894 Email: kgarci@state.wy.us Contact: Sheryll Hubbard Phone: (307) 777-3663	To obtain information about the Central Registry and obtain Central Registry form, please visit website: http://dfsweb.state.wy.us/centralregistry.html There is no charge for state child welfare agencies. There is an \$ 8.00 fee per person for private adoption agencies.